

McKean County Collaborative Board
Annual Planning Meeting, Penn Hills Club, November 5, 2008
Minutes

Attendance:

Kelly Okerlund—IU9 Family Literacy Program, Annie Skraba—NW PA Area Health Education Center, Joe DeMott—McKean County Commissioner, George Romanowski—Smethport Area School District, Betty Jo Wilcox—McKean County Strengthening Families Program, Mimi Smith—NTCAC Early Care and Education, Lynne Grimm—Child Care Information Services, Lisa Defranco—NW AIDS Alliance, Lee Sizemore--The Guidance Center, Nancy Chesnut—YWCA Victims' Resource Center, Vickie Skvarka and Debbie Olson—PA Department of Health, Tina Martin—CARE for Children, Marcy Boswell—NTCAC Head Start, Troy Johnson—North Central Regional Development Commission, Marian Kahle—Bradford Regional Medical Center, Casey Schillinger—McKean County Strengthening Families Program, Dr. F. Rahman—Bradford Regional Medical Center, Duane Wolfe—Department of Human Services, Laurie Richnofsy—Life and Independence for Today, Jodi Askins—Northwest Regional Key, Michael Brand—Consultant, Gary Jamison—PA Department of Health, Lora Cope—American Cancer Society.

Discussion:

- **2009 meetings were announced.**
 - January 7, 2009, 1:00 to 3:00 p.m., 911 Center
 - March 4, 2009, 1:00 to 3:00 p.m., 911 Center
 - May 6, 2009, 1:00-3:00 p.m., 911 Center
 - July 8, 2009, 12:00-2:00, Hamlin Lake Pavilion (summer picnic meeting)
 - Sept 2, 2009, 1:00-3:00, 911 Center
 - Nov 4, 2009, 9:00 a.m.-1:00 p.m., Penn Hills Club, Annual Meeting

- **Participant Update Form.** Members were asked to update contact information and sign up for committee work. The following signed up but if there are other interests, please email lee@mckeanfamilyresources.net.
 - **Steering Committee:** Troy Johnson, Mimi Smith, Deb Olson, Kelly Okerlund
 - **Child Abuse Prevention Month Ad Hoc Committee:** Mimi Smith, Nancy Chesnut, Deb Olson, Lee Sizemore, Tina Martin
 - **Smethport Prevention Team:** Kelly Okerlund, George Romanowski, Lee Sizemore
 - **McKean County Tobacco Coalition:** Troy Johnson, Betty Jo Wilcox, Deb Olson
 - **Wellness/Diabetes Task Force/Health Committee:** Tina Martin, Lora Cope, Deb Olson, Vickie Skvarka, George Romanowski, Mariann Kahle, Lee Sizemore

- **Election of Chairs.** Tina Martin was elected as Chair and Kelly Okerlund as Co-Chair. Thank you, Tina and Kelly, for your willingness to serve. Everyone thanked Greta Billings for serving two terms as the Collaborative Board Chair.

- **Michael Brand** gave a presentation on the history of the McKean County Collaborative Board, goals, accomplishments, problem areas in the county, and possible next steps the board needs to consider.

- **CPR Anytime presentation.** Gary Jamison, a nurse from the PA Department of Health, gave a short presentation on the value of training laypersons in CPR. CPR Anytime is a short self-learning kit that trains the general public in basic CPR in under an hour. Brief training is more accessible than the traditional full-day training. Since

most cardiac arrests take place in the home, it also makes sense to train those that will then go out and train their friends and neighbors. Kits cost around \$35 per person and Gary has worked with many communities in obtaining funding. Gary has help existing groups such as the Family Centers train their parents, and is eager to assist McKean County in growing the program.

- **Planning.** Participants divided into four workgroups—Collaboration, Family, Youth and Early Care and Education—to discuss tasks and activities for 2009. The Steering Committee of the Collaborative Board further developed these tasks into an Annual Plan at their December meeting. (See attached.) This plan is still in draft form and will be reviewed at the January meeting.
- **Next meeting** is January 7, 2009, 1:00 to 3:00 p.m. at the 911 Center in Smethport.